

The Federal Polytechnic Offa,
P.M.B 420, Offa, Kwara State
www.fedpoffa.edu.ng

2011 – 2014 MERGED TETFUND INTERVENTION IN LIBRARY DEVELOPMENT

In compliance with the Public procurement act 2007, the Federal Polytechnic Offa invites interested, reputable and established competent contractors to submit prequalification documents to express interest for the under listed project:

The Project

LOTA: Procurements of Assorted Textbooks; Journals and Library Equipment and Fittings

The Contractors

General Procurement and installation of the above specifications to the high quality and completed at stipulated time within completion period.

Pre-Qualification Requirements

Interested and competent Contractors wishing to be pre-qualified for contracts must submit the following;

- a. Evidence of Company Registration with the Corporate Affairs Commission;
- b. Evidence of tax clearance for the last three (3) years
- c. Evidence of VAT registration (which should reflect the value of the projects undertaken by company in the last three (3) years

Evidence of compliance with the provisions of section 6 (1), (3)of the amended industrial training Fund (ITF)Act No 19 of 2011

2004. e. Evidence of Compliance with the provisions of the pensions reforms Act 2004.

f. Evidence of possession of TIN (Tax identification Number)

These items are mandatory and any submission that does not include them would not be shortlisted.

Others

1. Comprehensive Company Profile including names and resume of key staff with genuine reachable addresses and phone numbers(enclose photocopies of credentials)

Evidence of technological capability, equipment and experience in similar projects/activities as well as experiences/technical qualification of key personnel (copies of letters of award, certificate of successful completion and other reference letters should be attached;

1. Evidence of financial capacity with bank references.
 - b. Company **Audited** Account for the last three (3) years and duly stamped by a registered auditor.
Original documents should be available for sighting on demand during or after the opening of prequalification documents.

A. Submission of completed prequalification Document
The completed pre-qualification documents must be in sealed envelopes. The type of contract must be written on the top left corner of the envelope; e.g " Contract: LOT A: Procurement of assorted textbooks; journals and library Equipments and fittings"
Prequalification documents should be addressed and submitted to:

REGISTRAR
THE FEDERAL POLYTECHNIC,
P.M.B 420
OFFA, KWARA

The submission of prequalification documents must not be later than 11.00am on Monday, January 25, 2016. The bid opening shall take place by 12 noon on the same Monday, January 25, 2016 at the polytechnic main campus boardroom.

Submission of pre-qualification documents to Federal Polytechnic Offa is neither a commitment nor an obligation to select as contractors or his agent.

Signed
Alh. A. O RAJI
REGISTRAR.